

St Thomas à Becket Church of England Federation

Blackboys CE Primary School
School Lane
Blackboys
Uckfield
East Sussex
TN22 5LL



Framfield CE Primary School
The Street
Framfield
Uckfield
East Sussex
TN22 5NR

Headteacher: Mr Sullivan

Headteacher: Mrs Pestell

17 September 2018

Dear Parents and Carers,

Parent Governor Election

As the new school year is now well under way I am writing to let you know that our Governing Body has vacancies for two Parent Governors. One of our former Parent Governors, Emma Doherty, stepped down in July, and Amanda Hawkins, our remaining parent governor has moved into the position of Foundation (Church) Governor. This leaves two positions vacant and so we will be running an election during the next few weeks.

Parent Governors play a very important role in keeping the Governing Body aware of the views of Parents and the local community. Although they are not there to voice the opinions of individual parents, they are there to represent the parental opinion in discussions. They are a vital part of the team. Our two vacancies ideally will be filled with one person from each of the schools in the Federation, but this is not a requirement. I hope however that people from both of our schools will put themselves forward.

'Parents' can mean anyone who has parental or care responsibilities over a child and this can include parents of a former pupil at the school, grandparents, carers and parents who are part of our community but have children who are under compulsory school age.

If you are interested in being nominated or want further information, you might find it helpful to talk to myself or another one of the members of our Governing Body. Please contact us via chair@stbchurchofenglandfed.co.uk

Being a governor is an important responsibility, but a rewarding one. Personally, I have gained hugely from being a Governor. It can be hard work, but absolutely for the right reason. At present we are particularly looking for people to join us who might have some form of educational professional background, but even if you haven't, please do not let that put you off, we welcome anyone who feels that they have skills that would be useful, along with the objectivity to discuss and make decisions regarding the children in our schools.

On average, Governors can expect to spend 2 hours a week working on Governor activity. This of course varies from week to week, and it could consist of reading documents, policies, and data; preparing for a meeting; attending a meeting; or attending training. Parent governors will also be expected to undertake visits into the schools. New Governor Induction Training, which is compulsory, is either a full day or 2 evenings, whilst specific "subject matter" training is usually 2 hours in the

evening. Full Governing Body meetings are every 6 weeks and are set for a Thursday evening from 7pm for 2 hours. The dates for the whole of 18/19 have been set and the first meeting is on 18th October.

If you wish to stand for election please complete the enclosed Nomination Form with the signatures of a Proposer and a Secunder from amongst the school community. You also need to provide two references, at least one of which should be from a professional such as a line manager or work colleague. Providing references is a new requirement that the Local Authority included from last year. It is vital also for you to complete the Declaration form.

The Closing Date for Nominations will be **12 noon on Monday 1st October**. If three or more nominations are received arrangements will be made for Parents across the Federation to receive Ballot Papers after which there will be a vote. It is important therefore to outline carefully in your nomination form what you believe you can bring to our Governing Body as this is what parents will see should it come to a voting situation. Please return your completed Nomination Form and references to either of the School Offices in person or by email.

I look forward to hearing from you,

With all best wishes,

Katharine Rabson Stark
Chair of Governors
National Lead of Governance

**Parent Governor Nomination Form 2018/19
St Thomas à Becket Primary Federation**

Name
Address
Telephone
Email
Skills/Expertise that will benefit the Board of Governors
Brief Election Statement (to be continued on an additional sheet if necessary)

I wish to stand for election as a Parent Governor of the Federation.

I have read and understand the eligibility for School Governors

Signature:

Date:

The following people support my nomination:

Proposer	Seconder
Name	Name
Address	Address
Signature:	Signature:
Date:	Date:

DECLARATION FOR ELIGIBILITY AS A SCHOOL GOVERNOR

I declare that I am not disqualified from serving as a school Governor and that:

- o I am aged over 18;
- o I do not already hold a governorship of the same school* Please note that if you are applying for re-appointment, this information relates to the period when your current term of office ends
- o I have not had my estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- o I am not subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;
- o I am not subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986;
- o I am not subject to a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002;
- o I am not subject to an order made under section 492(2)(b) of the Insolvency Act 1986;
- o I have not been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- o I am not included in the list of people considered by the Secretary of state as unsuitable to work with children;
- o I am not disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- o I am not disqualified from registration for childminding or providing day care;
- o I am not disqualified from registration under Part 3 of the Childcare Act 2006;
- o I have not received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- o I have not received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- o I have not at any time received a prison sentence of five years or more;
- o I have not been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- o I do not refuse to allow an application to the Criminal Records Bureau for a criminal records certificate.
- o I understand that Governor Services will utilise the above data to complete Police (List 99) check.

Full Name:

Any previous names held:

Date of Birth

Signature:

Date: