

St Thomas á Becket Church of England Federation

Framfield CE Primary School
The Street
Framfield
Uckfield
East Sussex
TN22 5NR



Blackboys CE Primary School
School Lane
Blackboys
Uckfield
East Sussex
TN22 5LL

Headteacher: Mr K Bradbeer

Headteacher Mr G Sullivan

8th September 2023

Dear Parents/Carers

Welcome Back

I hope you all had an enjoyable break and were able to enjoy some family time. Thank you to everyone for the warm welcome; it has been lovely getting to know the children this week. Special mentions to Mr Sullivan and Mrs Kent for all their help and time as I learn the routines of the school. It has been delightful seeing the children return refreshed and eager to learn. We are particularly impressed with how smart they look despite the extremely hot weather. I am looking forward to developing a positive relationship with each family. I will be seeking feedback and suggestions in due course so that both the school and families are supporting each other in order that every child is able to fulfil their potential. It would be fantastic if the school could make use of skills or contacts that you or family members have.

I have been impressed with many things since joining the school; I am not sure how it is only week one but I am sure that is a good sign that time is passing so quickly. Highlights for me include: seeing the Year 6 children bond so well with their buddies in EYFS; meeting such confident children who walk into school smiling and seeing how well the children have settled into their new classes.

As you will be aware, Mr Sullivan is now back at Blackboys but we (as a federation) will be continuing to share ideas and will both be supporting each other so that each school can be the best that it can be. Thank you to Mr Sullivan for all his hard work in supporting Framfield.

We appreciate your patience whilst we updated the staffing structure on the website, please see: [Who's Who - Framfield C of E Primary School \(framfieldcep.e-sussex.sch.uk\)](http://www.framfieldcep.e-sussex.sch.uk/who-who)

Parentmail and Communication

As a school we use ParentMail to communicate things like fortnightly school newsletters, school events and information with Parents via the Parentmail emailing service. Please ensure that you update your contact details on this to ensure that you are kept up to date with all news. The School Office is unable to amend any parents/carers' details who have 'connected' via ParentMail.

We will consider how best to communicate key messages with you. Currently we are continuing with the school's X (Twitter) page where we will also share updates from the upcoming PGL. Please search for @framfieldcep

New to Framfield

Welcome to Ms Lancaster (Puffins Teacher) and Mr Hills (Puffins Teaching Assistant). We look forward to them being part of the Framfield community. I have seen lots of smiles from them this week so the children must have impressed them both! We also must welcome our new intake into Peacocks Class who have really impressed the team with how they have settled in. Welcome also to the children who have joined us from other schools and have made friends already.

School Office

The School Office is open daily. We encourage Parents/Carers to either email office@framfieldcep.e-sussex.sch.uk or call 01825 890 258 should you require office assistance or have any queries. The Office is open daily with Mrs Doherty working on Monday and Tuesday and Mrs Maughan on Wednesday, Thursday and Friday. There is also a window of opportunity to speak to the office staff at pick up. Drop-off is more difficult due to office staff assisting with kiss and drop, however, they can assist afterwards if you are able to wait.

School Dinners

The cost of our daily School lunches is now £2.85. Meals for all KS1 pupils are fully subsidised via the governments' UIFSM (universal infants free schools meals) initiative. Pupils within KS2 can pay daily/weekly by ParentPay. Should Parents of Year 3 pupils require an activation code for their child's account, please contact the School Office. Please can we remind you to regularly check your ParentPay account and 'top up' as necessary. We will be regularly sending out reminders to Parents/Carers who have built up a debt.

Class Planning Meetings

We will be inviting parents/carers to meet with the class teachers to receive an overview of the curriculum and classroom routines for the term ahead. These will be taking place in the relevant classroom from the week commencing Monday 11th September, as follows:

Monday 11th September @2.45pm - Peacocks Parents/Carers
Tuesday 12th September @2.45pm - Kingfishers Parents/Carers
Wednesday 13th September @2.45pm - Eagles Parents/Carers
Thursday 14th September @2.45pm - Puffins Parents/Carers

Following the planning meetings being held, a class newsletter will be distributed for each class and information posted on the class pages of the school website.

Celebrations

We have lots of things to celebrate in school and we want to focus on the positive. Friday assemblies will be celebration assemblies where children can share external achievements as well as in school achievements. House points will continue with rewards given to classes as well as houses.

Attendance

It is imperative that each child's attendance is as high as possible in order for them to achieve the best that they can. We know parents have heard this message before but we cannot emphasise the importance of children being in school and learning as much as possible. Illness excluded, all other absences will be unauthorised and penalty notices will be issued. Unless the absence is for a wedding, funeral or christening (as we are a church school) 1 day absence for these events will be authorised. Absence forms are available from the school office so everything can be recorded and accounted for. Attending school daily is the number one thing a parent can do to help their child succeed. Thank you for the smooth transition to the change in the school's day length. The vast majority of parents are punctual so that the children can commence their 'early morning tasks', thank you. As I am sure you can imagine, coming in on time and not rushing in helps the children to feel calm and settled.

Reading

All KS1 children will have had a reading record book in their book bag, together with a book from school. The book from school will naturally be changed often.

If at any stage your child is without a reading book, please contact their classteacher in the first instance.

Diary Dates

Keeping up with all the things that go on in school couldn't be simpler. We produce a fortnightly newsletter which is sent to all parents and carers via ParentMail. Please contact the School Office if you would like a paper copy put in your child's bag. Our first newsletter of the academic year will be distributed on Friday 22nd September. You can also always access our school diary via the website: <https://www.framfieldcep.e-sussex.sch.uk/> to view upcoming events, such as trips and clubs. The school calendar including inset days are now up to date.

Already set for Autumn term are:

Date	Event
Tuesday 22 nd September	Reception, Year 1 and Year 2 Phonics Parental Session - more information to follow shortly!
Thursday 5 th October	Harvest Festival - please see more information later on in the letter about this.
Tuesday 10 th October	Flu immunisations (nasal spray). Consents form will be sent out next week.
Wednesday 11 th October	Maths Parental Sessions for all year groups. 9.00am and 3.30pm via Zoom.
Tuesday 17 th October 5.00-7.30pm	Autumn term Parent Consultations 5-7:30pm
Wednesday 18 th October 9:05am	Kingfisher Cass Assembly. Parents welcome to attend in the Memorial Hall.
Thursday 19 th October 3.30-6pm	Autumn term Parent Consultations 3:30-6pm

Volunteering in School

We welcome parental assistance in school, be it reading in a class or helping at Forest School. If you are able to offer a regular hour or two it would be very much appreciated. All our volunteers require an up to date Framfield School DBS and we will happily arrange this with you free of charge. Please see Mrs Maughan in the School Office to start the process. We want support to be consistent and we will look to support the volunteers so that they can best support the children.

Forest School

During Term 1, Year 6 will be partaking in weekly Forest School on a Wednesday 1-3pm, starting this Wednesday 13th September. Mrs Godfrey, our fabulous Forest School leader would be very grateful for some extra assistance. Please contact the School Office who will be able to pop your name down next to a date.

Peacocks Forest School will continue all year round on a Wednesday morning. This will start from Wednesday 13th September. Pupils in Peacocks class can arrive to school in their forest school clothes with their school uniform in a bag.

School Uniform

As mentioned previously, it has been particularly noticeable that Framfield School pupils have returned looking super smart this September. We are encouraging the child to take pride in their appearance and keeps shirts tucked in when in school and when entering and leaving, exceptions are of course made during break times when we expect children to look a little messy when having fun and playing! We are encouraging all uniform orders to be placed directly with our supplier PMG Schoolwear. There is a direct link to their bespoke Framfield School ordering pages here: <https://pmgschoolwear.co.uk/school/framfieldchurchofenglandprimar>. We strive to keep our high expectation of uniform and neatness. Should you need any financial help with school uniforms, please contact the school office in strictest confidence. We are here to help.

Contact with Teachers

Should you wish to make contact with your child's teacher, please can we ask that in the first instance you email them. All staff will happily communicate through email. Please see below contact email addresses for our teaching staff and other key School contacts. The teaching days are the usual days, subject to change.

Peacocks, Mrs Kent	nkent@framfieldcep.e-sussex.sch.uk
Kingfishers (Mondays) Mrs Ford	lford@framfieldcep.e-sussex.sch.uk
Kingfishers (Tuesdays - Fridays) Miss Black	kblack@framfieldcep.e-sussex.sch.uk
Puffins (Tuesdays - Fridays) Miss Lancaster	slancaster@framfieldcep.e-sussex.sch.uk
Puffins, Mrs Pepper	spepper@framfieldcep.e-sussex.sch.uk
Eagles (Mondays - Thursdays) Miss Norvell	lnorvell@framfieldcep.e-sussex.sch.uk
Eagles, Mrs Cranston	scanston@framfieldcep.e-sussex.sch.uk
School Office	office@framfieldcep.e-sussex.sch.uk

Class Assemblies and Thursday Act of Worship

Please see below table for notable Acts of Worship. Please keep an eye on the diary and forthcoming whole school newsletters for other class assemblies taking place during Term 2.

EVENT	WHEN	DETAILS
ANNUAL WHOLE SCHOOL HARVEST FESTIVAL	Thursday 5 th October 9.30AM	Children will be walked to church by staff for 9.30am. Parents/carers are very welcome to attend. There will be a food collection for Uckfield food bank.
KINGFISHERS ACT OF WORSHIP	Wednesday 18 th October	Parents/carers are very welcome to watch at 9.05am in the memorial hall.

Inset Days for Academic Year 23/24

Friday 20 th October 2023
Tuesday 2 nd January 2024
Monday 22 nd July 2024
Tuesday 23 rd July 2024

Please find included within the ParentMail email distribution of this letter a copy of the East Sussex County Council Term Dates for the Academic Year.

Nominations for School Council, Sports Leaders and House Captains.

To develop the children's confidence and leadership skills there will be opportunities to put themselves forward and articulate their reasons for wanting a role. We have encouraged the children to think through the reasons why they would be a good choice for the role and consider what they would say/write depending on the role. We want them to practice (plan) their ideas and type or write in their best handwriting.

House Captains- present to the members of their house on Thursday 14th

School Council- letters to me by Thursday 14th September.

Sports Leaders- letters to Mrs Kent by Thursday 14th September.

The successful candidates will be announced next week in Celebration assembly.

Parental Contact Details

In case of emergencies, School holds contact details for all parents/carers (and other family members given as a contact) against each pupil. It really is very important that should you have moved house, jobs or wish to add another contact number please can you make sure that you inform the School Office of this. If in doubt you are welcome to check with the office what numbers etc. are held.

ParentMail

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Medicine and Illness

Please can we remind all parents that to administer medicines in School, you will need to complete a medicine consent form when you first bring the medicine to the School Office.

In the event of your child being sick or having an upset tummy, we ask that you keep your child away from school for 48 hours from the last bout of illness. This is to hopefully help with the reduction of keeping illnesses away from school.

In warmer weather, suncream should be applied before school.

PTFA

Our PTFA worked unbelievably hard last year to put on some very profitable and enjoyable events. I could not believe how much money was raised last year! Thank you to everyone who supports these events and also thank you to those who support us financially through the various fundraising events. The more we raise then the more fabulous opportunities we can give to your children! I am sure you will continue to support these events; can even more money be raised this year? These events cannot go ahead without the support and engagement of the whole school community. If you have any contacts that can aid the PTFA then please contact our fabulous new joint chairs: Alex and Jemma on - ptfaframfield@gmail.com

Yours sincerely,

Mr Bradbeer
Headteacher